

**Commonwealth Games Scotland  
AGM  
MINUTES**



**Date:** 1 June 2022  
**Time:** 18:00-19:00hrs  
**Location:** Stirling Court Hotel

**Attending:**

Paul Bush	Chair
Maureen Campbell	Vice Chair
Bruce Cook	Director: Commercial
Jennifer Barsby	Director: Equality
David Bond	Director: Wellbeing
Jon Doig	Director: Company Secretary
Susan Jackson	Director: Finance
Nigel Holl	Director
Niall Elliott	Hon Medical Adviser
Carolyn Morgan	Honorary Legal Adviser

**Present:**

Elinor Middlemiss	Head of Games Operations
Colin Millar	Head of Marketing and Communication
Sophie Ashcroft	Games Head of Media
Adrienne Sunderland	Corporate Services Manager - Secretariat
Helen Toole	Team Services Manager
Gillian Cooke	Digital Services & Communications Officer
Danny Cockroft	Programme Administrator

**Organisation:**

**Delegate Name**

Scottish Athletics	Leslie Roy
Badminton Scotland	Keith Russell
Basketball Scotland	Stephen Ferguson
Bowls Scotland	Sue Beatt
Boxing Scotland	Craig McEvoy
Scottish Cycling	Nick Rennie
Scottish Disability Sport	Gavin Macleod
Scottish Fencing	Clare Queen
Scottish Gymnastics	Doc McKelvey
Scottish Rowing	Dot Roberts
Scottish Squash	Mark Adderley
Scottish Squash	Maggie Still
Scottish Swimming	Euan Lowe
Scottish Swimming	Ally White
Table Tennis Scotland	Richard Yule
Scottish Target Shooting	Oliver Barsby
Tennis Scotland	Denise Irvine
Triathlon Scotland	Fiona Lothian

Scottish Volleyball	Jean Bruce
Weightlifting Scotland	Richard Tawse
Scottish Wrestling	Vasile Jornea
Scottish Wrestling	Alex Gladkov

**Apologies:**

CGS Honorary Life Member	Dame Louise Martin
President	David Webster
Life Member	George Hunter
Life Member	Joan Watt
Michael Cavanagh	Past Chair
Susie Crawford	Director: Marketing
Colin Gregor	Director:
Scottish Archery	Alan Martin
Bowls Scotland	Alan McMillan
Boxing Scotland	Chris Roberts
Cricket Scotland	John Lunn
Scottish Canoe Association	Fred Nelson
Scottish Hockey	Barry Cawte
Judo Scotland	Judith McCleary
Netball Scotland	Lucy Faulkner
Scottish Rowing	Amanda Cobb
Scottish Target Shooting	Ian Thomson
Scottish Rugby	

**1 Welcome**

PB gave a warm welcome to all members, being able to join in person after so long, and thanked them for their support in moving the meeting time. He noted that in just 57 days the Games in Birmingham would be underway.

Apologies were noted.

PB acknowledged the sad passing of 3 individuals who had contributed much to CGS and Team Scotland.

Shooting silver medallist, former CGS Chair and Honorary Life Member Colin McEachran, and cyclists Jon Paul and Richard Moore. Delegates reflected on their contribution with a minute's silence.

**2 Declaration of interests**

There were no declarations of interest.

**3 Chair's Opening Remarks**

PB reflected how challenging the past two years have been for all and whilst COVID restrictions have been removed, major Games are still being cancelled, so it was pleasing that B2022 was going ahead.

PB paid tribute to those in member sports and partners in **sportscotland** and Government, who have kept things moving and all the athletes who had been successful in Tokyo and Beijing.

We are concerned that B2022 COVID Playbook has been delayed but once received it will be cascaded to sports. He highlighted the need to stay as safe as possible and acknowledged the work Chef de Mission, Elinor Middlemiss and the back up team around her were doing to prepare the Team.

With Team selection nearly complete, B2022 will be a great opportunity to showcase Scottish sport, and we are confident of doing well.

B2022 will be a different Games from previous events, with venues across a wide area of the West Midlands and London, and with transport a challenge, but it is an indication of the way forward for Games of the future.

PB reflected that in 2021 he noted increasing concern about 2026 and the future of the Games. He was pleased to report with the 2026 Games host secure that the Board are now confident in the way forward and paid tribute to the work of new CEO Katie Sadlier. He advised that there will be one Scottish Sports Awards dinner, to be held this year on 7 December, in conjunction with **sportscotland**, to celebrate Scottish sport.

PB concluded his remarks with thanks to the CGS staff and Board.

## **Minutes of Previous Meetings**

### *2021 CGS AGM*

Minutes from the May 2021 CGS AGM were agreed to be a true record with the approval motion proposed by Keith Russell (BadmintonScotland) and seconded by Sue Beatt (BowlsScotland).

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### *4.1 CGS Board Meeting Minutes*

Minutes from August and November 2021 and February and March 2022 had been placed on the Team Scotland website (<https://www.teamscotland.scot/about-us/board/>). Questions on any items were invited, with none received. It was stated April 2022 Minutes will be posted following their approval at the CGS Board Meeting earlier today.

### **4.2 Annual Accounts**

The 2021 Accounts signed off by the Board had been circulated to those present at the AGM through the website. SJ gave an overview of the accounts and made some general comments.

Overall, CGS' Financial Position remains strong, secured in the main through investments made possible by the Birmingham 2022 Joint Marketing Agreement - most of which has been received and in accountancy terms is spread across the 4-year cycle. Maintaining this secure financial base which supports our core operations and programmes including Games preparations and delivery is critical.

Thanks to careful management through ABRDN Standard, our investment values are currently 8.3% higher than the value at the end of the financial year of 2020 despite turbulence over the past 12 months. We continue to hold a sizeable element in cash

investments to mitigate against Risk relating to major negative changes in the stock market.

We are acutely aware of the long-term requirement for the funds and will continue to regularly review and adjust our budgets and investment approach as required.

The next Games cycle costs can now be better estimated with an Australian Games confirmed and once we have confirmation of the next Youth Games venue those budgets will also be revised.

We have been pleased funds were able to be released to sports under our Commonwealth Championships fund which was expanded to enable sports to host or attend events acting as Games selection or qualifiers.

The Medallist Reward Scheme from 2010 and 2014 is coming to an end with the funds greatly appreciated by the athletes. A full report on this and the impact will be done after the 2022 Games cycle.

In terms of annual accounts it should be noted that 2022 is the year when most costs will be incurred and as with past cycles there will be a full audit at this year end. Costs for 2019-2022 will then be presented to give a cycle perspective as part of the Quadrennial report. CGS staff were thanked for their work with the accounts process.

In terms of the environmental context, CGS is strongly protected through the JMA for Birmingham, reducing reliance on direct sponsorship in a difficult market. For the 2026 Games it is less certain as we will re-enter the sponsorship market.

The Endowment Fund set up post 2002 continues to provide support to Games Teams and the Trustees of the Fund, especially Lord Jack McConnell as Chair, were thanked.

SJ re-affirmed the key financial principles which will guide us through to 2026 and beyond:

- Planning for the longer term, keeping investment strategy under regular review.
- Finances will continue to be aligned with supporting Games preparation and the Team.
- Continue to work with partnerships and not charge subscriptions to members.
- Regular Risk Assessments so costs will be carefully and appropriately managed.
- Where appropriate, utilise the charitable status of the Teams Scotland Youth Trust to help leverage work.

There were no questions on the accounts.

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## **Annual Report**

JMD gave an overview of the annual report which had been circulated to those present at the AGM through the website.

The Annual Report reports against key outcomes and achievements against our Strategic Plan and reflects activity in this final year of this Games cycle, with focus on planning for 2022. A full report against activity and Strategic Plan outcomes would be presented next year as part of the Quadrennial report

Key elements noted were

- work on Sustainability and he thanked Colin Gregor and the Athlete Panel for input into this
- Team Manager Training Programme developed in conjunction with **sportscotland**.
- Increased Team Scotland profile holding joint Sports Awards with **sportscotland**
- YouGov and Athlete surveys conducted which reflected the importance placed on the Games by the Scottish public and athletes.

## 6 Toward Birmingham 2022

EM presented on planning towards Birmingham 2022 over the past 12 months.

- Around 250 athletes have been/ will be selected and we are represented in 18 of the 19 sports. In response to a question from the floor, it was clarified that Cricket was the sport that didn't qualify.
- The Preparation Programme within the COVID context has not been easy but has included site visits, workshops, Team Manager Development Programme, Readiness and Testing and the Team Camp.
- The Team Manager Development Programme developed with **sportscotland** has continued with support from First Ascent available during Games time.
- Covid Protocols are being developed around our guiding principles
  - Successful Games meeting **performance objectives** of athletes and sports
  - Team operates in a **safe environment**, following guidelines and principles
  - Athletes and wider team members **feel valued and supported** and have a positive Games experience.

### Scotland House

CMil gave a presentation outlining the background, purpose and location of Scotland House, highlighting the partnership working with UCB and the support from their students and staff. There is a versatile space including bar and restaurant which will be available for athletes Friends and Families and sports to use. A number of events will be held there and these will be communicated to sports.

Any sport wishing to use Scotland House for events and activities should contact CMil.

Passes for Scotland House access will be available and the link for sign up for SGBs and athletes distributed with completion requested by 1 July.

CMil

### Toward and Beyond Birmingham

Key dates for sports to note prior to and during the Games were highlighted including Games Guest Briefing sessions, QBR dates in Scotland, Scotland House and Games Opening and Closing events. Post Games there will be a Welcome Home Reception at a venue and date to be confirmed.

CGS will circulate the QBR schedule to sports.

**7 Any Other Competent Business**

No other issues were raised.

**8 Close**

PB thanked attendees wishing them safe travels. The meeting closed at 19:00hrs.